Chapter Rules of
Gamma Omega Chapter of the Texas State Organization of
The Delta Kappa Gamma Society International

ARTICLE I—Name of the Chapter

The name of this chapter shall be Gamma Omega Chapter of the Alpha State, Texas Organization of The Delta Kappa Gamma Society International.

ARTICLE II –OBJECT/PURPOSE

The objective (or purpose) of Gamma Omega Chapter shall be to carry out the purposes, policies and programs of work of The Delta Kappa Gamma Society International and the Alpha State Organization.

ARTICLE III—MEMBERSHIP

Section A. Active Members

The membership of the Gamma Omega shall be composed of active members who are employed in educational work at the time of their election or have been retired from an educational position. They shall participate in the activities of the Society.

Section B. Reserve Members.

Reserve membership shall be granted only to those who are unable to participate fully in the activities of the Society because of physical disability and/or geographical location.

Section C. Honorary Membership

Honorary membership shall be granted to women not eligible for active membership who have rendered notable service to education and are elected to honorary membership in recognition of such service.
They shall be privileged to participate in all activities except that of holding office.

Section D. New Members

1. Recommendations
Recommendations for new members shall be submitted to the Membership Committee by September 15th.
2. Election of New Members
a. Voting for new members shall be by Secret Ballot at the October meeting.
b. Selection will be by four-fifths (4/5) of total members present.
c. The Membership Chairman and the President shall see that nominees receive information through a formal/informal orientation provided by the Chapter.
3. Initiation will be held at the November meeting with a second initiation to be held in February, if necessary.

Section E. Termination of Membership

1. Non payment of dues. All membership dues shall be paid by October 31.

Failure to meet the dues deadline shall result in termination of membership.

2. Resignation

Resignations shall be submitted in writing to the chapter president and be voted upon by the chapter.

3. Death

Section F. Reinstatement to Membership

Former active members may be returned to active membership, upon written request. **NO REINSTATEMENT FEE IS REQUIRED.**

ARTICLE IV—FINANCES

Section A. Where applicable, the Constitution, Article IV and Article X, 1, 9 shall govern Gamma Omega Chapter finances.

Section B. Annual Dues

Annual dues and International Scholarship fees shall be required of active and reserve members at all levels of the society. Appropriate amounts will be remitted to the International, State, and Chapter Organization. Gamma Omega dues shall be established at the August meeting and will include State and International dues as established by these organizations.

Section C. Finance Control

1. The Gamma Omega Chapter Finance Committee shall submit annually a proposed budget for adoption by 2/3 vote of members present at the meeting.
2. All expenses shall be approved by the Chapter President prior to payment.
3. The president's and treasurer's signatures shall be required on all checks. The recording secretary's signature shall also be on the signature card at the bank.
4. An annual audit report shall be submitted to the Chapter Executive Board at the August chapter meeting.

Section D. Other Finances

1. An initiation fee of $10.00 shall be paid by each new active member.
2. Honorary members – See Constiution, [2006] Article IV, Section C
3. Honorary Members who are non-educators will be exempt from annual Chapter dues and the initial International and State fees will be paid by the chapter. Honorary members who are educators pay dues equal to reserve members plus grant-in-aid fee.
4. Scholarships

A. Grant-in-Aid – Maggie B. Selman Scholarship- $500 is to be awarded to a young woman from one of our 5 counties, rotated on a yearly basis, continuing to the next county if no applicant is available. The applicant must be an education major and have completed the second year of college;must have a B average, completed application(see attached) with recommendations and transcript.

B. Chapter Scholarships – Money can vary by year according to donations. Requirements are the same as above, awarded to any of the five counties. In the In the event that not enough young women apply for the available scholarships, the available money can be divided among all scholarship recipients.

5. Lend-a Hand is given on a rotating schedule to each town. The town decides which entity will receive the $50.00 grant.

ARTICLE V--ORGANIZATION

Section A. Chapter

1. Gamma Omega Chapter shall govern the conduct of its business in a manner consistent with the *Constitution, Internationa Standing Rules, and with Alpha State, Texas By;aws. the Pffocoa; <amia;. amd the Gamma Omega Chapter Rules.*
2. The chapter officers, except the treasurer and parliamentarian, shall be elected in accordance with the Constitution, Article VI, Section D,3.
3. The president shall appoint committee chairmen and assign members to the committees.
4. The chapter president shall attend the State Executive Board meetings and shall represent the chapter as a voting member. If the president is unable to attend she shall appoint a representative from the membership.

Section B. Area

Gamma Omega Chapter shall participate in the activities of Area VII as assigned by the State Executive Board.

ARTICLE VI – OFFICERS

SECTION A. Officers

1. The officers of Gamma Omega Chapter, all of whom shall be members of the Society, shall be a president, a first vice-president, a second vice-president (optional), a recording secretary, a corresponding secretary(optional) elected by the chapter

2 The incoming president shall appoint a parliamentarian and the Executive Board shall appoint the treasurer.

SECTION B. Duties

Chapter officers shall perform the duties enumerated in the Constitution Article VI, Section C, and in the Alpha State, Texas, Official Manual. (These can be elaborated on, if the chapter wishes.)

SECTION C. Nominations and Election

1. Nominations for Chapter officers and the Nominations Committee shall be made in even numbered years by a Nominations Committee of three(3) {a chapter may choose to have up to seven (7) members} elected by a majority vote of members present at the March meeting. The chairman of the Nominations Committee shall be named by Chapter President from those elected to the committee
2. The chapter Nomination Committee shall submit the name of one nominee for each elective office position and the names for the new Nominations Committee. Consent of each nominee must be obtained. The slate with candidate qualifications shall be presented to the chapter

members at the March meeting. Nominations may be made from the floor with the consent of the nominee.

3. If there is only one nominee for an office, election may be by voice vote and a majority of the votes cast, elects.

4. If there are two or more nominees for an office, election may be by ballot vote and a majority of the votes cast, elects. The Nominations Committee shall prepare the ballot and conduct the election.

5. Chapter offices shall be elected in even number years by a majority vote of chapter members present.

Section D. Term of office

The term of office for chapter officers shall be a term of two years in accordance with the Constitution, Article VI, D, 3, b.

Section E. Vacancies

1. When a vacancy occurs in the office of President, The first vice-president shall become president.

When a vacancy occurs in other elective or appointed positions, the chapter president shall name a successor.

ARTICLE VII—EXECUTIVE BOARD

Section A. Members

1. The members of the Executive Board Shall be the elected officers of the chapter, and the immediate past president. (Can add other voting members as determined by the chapter)

2. Ex-officio members of the Executive Board shall be the treasurer, with vote. (Constitution[2004], Article VI, Section c, (a 7) and the parliamentarian, without vote.

Section B. Duties

The duties of the Executive Board shall be those specified in the Constitution, Article VII, Section C.

Section C. Meetings

The Executive Board shall meet at least twice annually.

Section D. Quorum

A quorum shall be a majority of the voting members of the board.

ARTICLE VII-COMMITTEES

Section A

. Committees of Gamma Omega Chapter shall be:

1. Society Business: Archives, Ceremonies, Constitution and Bylaws, Finance, Membership, Necrology, Nominations.

2. Program of Work: Educational Excellence/Program, Personal Growth and Services, Professional Affairs, Research, Music, Yearbook, Legislation.

3. Educational Services: Achievement, Communications, Communications, Scholarship, World Fellowship.

4. Special Committees: Special Committees (AD HOC) may be created to carry out projects authorized by the International Convention, State Convention, or chapter members.

Section B. Committee Responsibilities

1. Gamma Omega Chapter committees shall be responsible for any duty represented by the international committee descriptions,Constitution, Article VIII, Section B, C, D.
2. Gamma Omega Chapter may establish standing committees to carry out these duties as well as special committees when needed.
3. Reports of chapter committees shall be prepared on forms supplied by International Headquarters and submitted to the person designated on the forms.
4. Overall responsibilities of each committee are specified in the Handbook and the Official Manual.

Section C. Selection of Committee Members

1. All committees shall be appointed by the chapter president except the Nominations Committee and she shall be an ex-officio member of all committees except the Nominations Committee.
2. Special committees may be created to carry out projects authorized by the chapter.

ARTICLE IX—CHAPTER MEETINGS

Section A. Meetings

1. Gamma Omega Chapter will have seven(7) meetings each year. (Note a minimum of four required.)
2. Meetings will be held on the First Saturday of the month with the exception of August and November, the second Saturday, April the third Saturday or meeting dates will be established by the Executive Board and published in the year book. (This is according to Chapter decision.)

Section B. Quorum

A quorum for chapter business shall be a majority of members present.

ARTICLE X—SPECIAL CHAPTER POLICIES

1. The First Vice President is the chairman of the Educational Excellence/Program Committee.
2. The Chairman of the Yearbook Committee is a member of the Program Committee.
3. The Communications Committee will publish a newsletter each month before the monthly meetings.
4. Past presidents and charter members will be honored in April at the chapter birthday celebration.
5. Founders Day Celebration shall include the following awards:
    a. 25 and 50 year members
    b. Perfect Attendance
    c. Recognition of members of Alpha State Committees
    d. Chapter Achievement
6. The Courtesy Committee shall operate by the following guidelines:
    a. In the event a member is ill at home, a card shall be sent.

b. In the event of a member's death, a memorial $50.00 shall be placed scholarship fund. In the event of former members a $5.00 donation will be given to the Grant-in-Aid. In the event of the death of a member's spouse $20.00 shall be given to the Chapter Scholarship Fund.

ARTICLE XI—AMENDMENTS

Section A. Provisions for amendments

The Gamma Omega Chapter Rules may be amended by a 2/3 vote of members present and voted on at a meeting following a 30 day previous notice.

Section B. How Amended

When an amendment(s) is to be considered, a written amendment shall be presented at the previous meeting and also included with the newsletter mailing.

ARTICLE XII—PARLIAMENTARY AUTHORITY

Section A. Governing documents

Robert's Rules of Order Newly Revised (current edition) shall govern the proceedings of Gamma Omega Chapter in all cases not provided for in the Constitution, International Standing Rules, the Texas State Organization Bylaws, and the Alpha State official Manual.

SectionB. Revision of Chapter Rules.

Chapter rules should be revised when the chapter votes to change a policy, when The Delta Kappa Gamma Society International and/or Alpha State make changes which affect chapter rules.

NOTES DATES AT THE END OF THE CHAPTER RULES SHOULD DESIGNATE WHEN CHAPTER RULES WERE ORIGINALLY WRITTEN AND EACH DATE OF AMENDMENT THEREAFTER, SUCH AS:

Gamma Omega Chapter rules drafted_____(date)

Revised/Updated 11/01/03 Claudia Downing
Revised/Updated 4/17/04 Claudia Downing
Revised/Updated 12/04/04 Claudia Downing
Revised/Updated 4/16/05 Claudia Downing
Revised/Updated 10/6/2007 Grace Holtkamp
Revised/Updated 3/2010 Trudy Holland
Revised/Updated 4/2012 Heather Smith